

Teaching and Technology Center Student Use Form

STUDENT USE ACCESS:

The Snow College Teaching and Technology Center will be opening its doors for student workers on a trial basis. Project proposals must be filled out completely and be approved by Trent and the committee. Access will only be allowed on a per project basis. This is not a blanket access request. Access will last until the project is complete. If the student is to start a new project, then a new proposal is required.

ACCESS CONDITIONS:

1. Proposal must be completed and approved.
2. Instructor must provide the necessary training or be present during the first training session.
3. Appointments must be made for each work session. Either Trent or other TTC staff must be present while the student is working.
4. Student may only work on the approved project.
5. Student must be a paid employee.

PROJECT PROPOSAL:

Describe the Project (include the nature of the project, who benefits, justification for using TTC resources):

Expected Completion Date: _____

Projected Student Access Need: (i.e. how many times per week) _____

What Equipment/Software will be used: _____

I understand and agree to the conditions of Student Access to the TTC.

Faculty/Staff Proposer signature

date

Student Worker Signature

date

Director Signature

Approved

Not Approved

Reason for Rejection: _____
