



FIRE EVACUATION PROTOCOL

*REGARDLESS OF THE SITUATION, FIRE ALARM GOES OFF,
(HORNS AND STROBES) EVERYONE LEAVES THE BUILDING!

Even if you think it is a false alarm.

*IF AN EMPLOYEE KNOWS THE ALARM IS FALSE DUE TO FIRST
HAND KNOWLEDGE, such as (Damage done to Fire Device, Pull
Station, smoke in the main hallway corridor or other.)

YOU STILL EVACUATE, Call Dispatch immediately. 835-2345.

YOU remain outside the building until, the Fire Marshal, Ephraim
Fire Department or Law Enforcement gives the OK to be back in
the building.

*No one but the Fire Department or Snow College Physical
Facilities Personnel has authority to turn off the Fire Alarm
System.

*Since all fire alarms come under the Federal Clery Act
Requirement, you must report them to Snow College
Public Safety Office.