

Letterhead Order Form

Your Snow College letterhead will look like the example to the right with your department title under the logo. In order to easily facilitate ordering personal Snow College letterhead, you will need to fill out this form completely. The first section below is the information that will be printed on the letterhead itself and the second section is for printing company use. Please make sure you make all the selections as you need and deliver this order form to the location listed below. You will also need to provide a Purchase Order or a PCard (credit card) number to Paradise Press to order your letterhead.

Letterhead Imprint Information:

School/Department/Office:

Select Address:

Standard Richfield Address:

800 W 200 S
Richfield, Utah 84701
435.896.8202
www.snow.edu

Standard Ephraim Address:

150 East College Avenue
Ephraim, Utah 84627
435.283.7000
www.snow.edu

Other Address:
(Specific Approval Required)

Ordering Information:

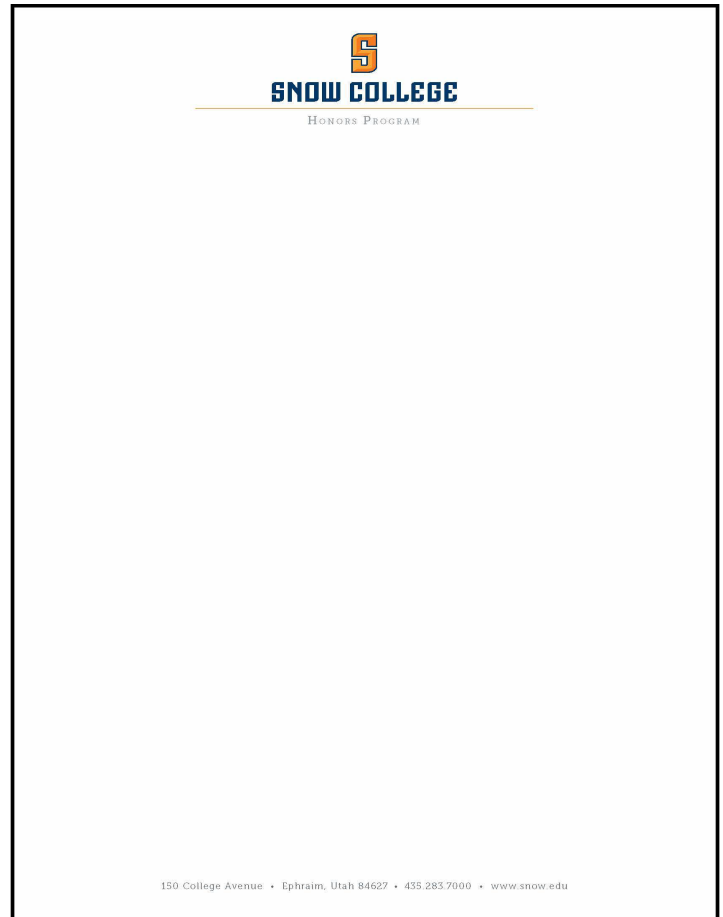
Quantity Ordering: 500 1000 Other:

Your Name:

Phone Number:

Order Date:

Approval Signature:



Deliver this order form to: Paradise Press, email: order@paradise-press.com or Fax: 435.896.6125