



## TRANSFER CREDIT REQUEST/ RECOMMENDATION

This form is intended for use by students who have been formally admitted to Snow College. Students who have not been admitted should contact the Snow College Admissions Office.

**Student instructions:** Please complete the top portion of this form to request that your transfer work be evaluated for possible acceptance at Snow College. If you have any questions, please contact the Snow College Student Success Center in the Greenwood Student Center, 435-283-7317, Room 241. You must provide a minimum of the course syllabus which may be obtained from the transferring institution. You will be notified via email when the evaluation is complete. Please provide your Badger email on this form.

Name: \_\_\_\_\_ Badger ID #: \_\_\_\_\_  
 Badger email: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Transfer Institution: \_\_\_\_\_ Advisor: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Articulation Specialist:** Reason course transfer evaluation required (check all that apply):

\_\_\_ Transfer work is not from a regionally accredited institution; send to department for evaluation

\_\_\_ Transfer work is from a regionally accredited institution that we do not have an articulation agreement with; send to academic department for evaluation

\_\_\_ Elective credit awarded on admission; student requesting re-evaluation by academic department

**Department Chair/Evaluator Instructions:** Please evaluate the attached transfer credit on behalf of this student for possible acceptance. If you require any additional information, please contact the student at the above email and/or phone number or Susan Larsen at Extension 7317. When your evaluation is complete, please return this form to the Student Success Center, GSC 241.

It is recommended that the following action be taken:

- No credit given. Explanation: \_\_\_\_\_
- Add the following transfer course(s) to student's Snow College Transcript:

Transfer Course Prefix/Number	Course Title	Credit	Snow College course

\_\_\_\_\_ Date \_\_\_\_\_  
 Academic Department Signature