



## **Board of Trustees Meeting Minutes**

**April 8, 2014**

### **Individuals in Attendance**

Trustees: Theresa Alder, Regan Bolli, Scott Bushnell, Brent Davis, Dan Jorgensen, Michael McLean, Jeff Olson, Zach Parker  
College Personnel: Gary Carlston, Steve Hood, Marci Larsen (recording secretary), Craig Mathie  
Others: Mark Stoddard

### **Welcome**

Chair Alder called the meeting to order and welcomed everyone. She thanked Trustee Davis and Regent Stoddard for hosting the meeting and providing lunch for the group.

### **Advisory Board Membership**

President Carlston informed the trustees of the need to replace Kendell Willardson on the advisory board. He noted his recent passing and expressed sympathy to the Willardson family. He presented the name of Jack Brady as a potential board member and asked the trustees to consider appointing him. Trustee Olson asked about the term lengths and then made a motion to accept the recommendation and appoint Mr. Brady to the CTE Advisory Board. Trustee Bolli seconded the motion, and it passed unanimously.

### **Discussion on Personnel Needs in VP for Finance & Admin Services Office**

President Carlston reviewed the situation in the Finance and Administrative Services Office, noting Vice President Dodge's decision to leave Snow College. He said he would like to discuss options for filling the position, and Trustee Bolli made a motion to move into a closed session. He stated that as allowed by Utah Code Section 52-4-204, the topic of the Executive Session would be, "personnel, specifically, the 'discussion of the character, professional, competence, or physical or mental health of an individual(s).'" Trustee Parker seconded the motion, and it passed unanimously. The trustees moved into an executive session, and all meeting attendees were invited to participate in the discussion.

At the conclusion of the closed session discussion, President Carlston recommended he be given authority to immediately appoint an interim Vice President for Finance and Administrative Services, and, when the time is right, begin the search process for the position. Trustee Bolli so moved, and Trustee McLean seconded the motion. All voted in favor.

President Carlston thanked the trustees for making time to meet, and he expressed appreciation for the leadership Vice President Dodge has provided. He said Vice President Dodge has been very involved with the budget this year and noted the college has competent people in place to carry out the budget plan for FY2015.

### **Adjournment**

President Carlston echoed Chair Alder's appreciation to Central Valley Medical Center staff for hosting the meeting. Trustee Davis made a motion to adjourn the meeting. Trustee Olson seconded the motion, and it passed unanimously.