



## **Board of Trustees Meeting Minutes November 15, 2013**

### **Individuals in Attendance**

Trustees: Theresa Alder, Doug Barton, Regan Bolli, Scott Bushnell, Brent Davis, Leslie Keisel, Michael McLean, Jeff Olson, Zach Parker  
College Personnel: Marvin Dodge, Melanie Jenkins, Michael Jorgensen, Marci Larsen (recording secretary), Craig Mathie, Scott Wyatt

### **Approval of Minutes**

Trustee Parker made a motion to approve the minutes from the September meeting. It was mentioned that Trustee Bolli should be added to the audit committee membership list. With that correction, Trustee Keisel seconded the motion, and it passed unanimously.

### **Investment Report**

Vice President Dodge mentioned the investment reports from May, June, July, and August 2013 and focused on the year-end report. Trustee Olson asked if the investment funds were controlled by the college, and Vice President Dodge said his staff does control the funds and are governed by Regent and state policy. Hearing no questions, Chair Alder entertained a motion to accept and approve the report as presented. Trustee Bolli so moved. Regent Davis seconded the motion, and it passed unanimously.

### **Procurement Policy**

Vice President Dodge explained the reasoning behind this policy change, indicating the State of Utah had recently gone through a serious rewrite of the policy. He said implementation had been delayed for a year and that some components would be very hard to implement. He also noted the challenge the prescriptive policy posed for local businesses and town/gown relationships and highlighted the major components of the policy. Purchasing Director Mike Jorgensen answered a few questions and said he had toured the state to see how other schools are addressing concerns in the policy. Vice President Dodge reminded the group that all policies are reviewed by College Council, sent to employees for a thirty-day review, and then acted on by the College Council. He said it was their recommendation to approve the policy as presented. Trustee Keisel complimented the administration on the concise, comprehensive compilation of the policy. Hearing no other comments or questions, Trustee Bolli made a motion to approve the policy. Trustee Olson seconded the motion, and it passed unanimously.

### **Strategic Plan**

Chair Alder welcomed Melanie Jenkins to the meeting and thanked her and Vice President Dodge (co-chairs of the Strategic Planning Committee) for their work on the strategic plan. She said she had been involved with the process, reviewed the materials on-line, and was very impressed with their work thus far. Vice President Dodge added his thanks to and confidence in Melanie. He said this has been a phenomenal effort and they have had great team work. Overall, he said they have held well-over fifty meetings to seek out every opinion they can find and have met with parents, students, alumni, employees, business leaders, and anyone else who has wanted to voice an opinion on the future of the college.

Vice President Dodge provided a handout with implementation plans for the strategic themes and goals, and together he and Melanie reviewed the document. The five presented themes include the following:

- 1- Quality Instruction and Student Services
- 2- General Education
- 3- Two-year/Four-Year
- 4- Economic Development and Workforce Preparation
- 5- Cost and Affordability

The Trustees asked questions and had a good conversation about most of the themes. Time constraints did not allow for in-depth discussions, and Vice President Dodge and Ms. Jenkins agreed to meet with any member of the board at any time to answer additional questions or address concerns.

The committee's work was again commended, and Vice President Dodge noted this was a quick report of nine months of work. He asked the Trustees for their consideration to support the plan its next phase. Trustee Bushnell made a motion to accept and approve the strategic plan as presented and support the next phase of prioritization. Trustee Parker seconded the motion, and it passed unanimously. President Wyatt thanked Marvin and Melanie for their leadership, and he expressed appreciation to the committee members and to the Trustees for their willingness to be involved in the process.

### **Adjournment**

Due to time constraints, the rest of the agenda was postponed. Trustee Olson did take a minute to thank those board members who have donated to the alumni scholarship fund. Trustees were then invited to join members of the Board of Regents for lunch and the State of the College address.