



Minutes for the Board of Trustees

Friday, February 10, 2012 * 2:00 p.m.

Murray School District Office

*Trustees: Theresa Alder, Doug Barton, Josh Burt, Scott Bushnell, Eddie Cox,
DeVere Day, Mary Greathouse, Dan Jorgensen, Jim Shank*

*College Personnel: Dan Black (partial) Marvin Dodge, Craig Mathie,
Jay Olsen (partial) Gary Smith, Scott Wyatt*

Secretary to the Board: Marci Larsen

Welcome

Chair Alder welcomed the group and thanked Trustee Bushnell for hosting the meeting. Several commented on the District employees' hospitality and asked Trustee Bushnell to again thank them.

Approval of Minutes

Chair Alder entertained a motion to accept and approve the November 4, 2011 minutes as prepared. Trustee Burt so moved. Trustee Day seconded the motion; all Trustees voted in favor of the motion.

Blueprint Document

President Wyatt briefly reviewed the Blueprint Document, which had been previously mailed to Trustees. He reminded the Trustees of the Regents' request for the College to create a document outlining the future as the Bachelor of Commercial Music Degree was being proposed. Chair Alder commended President Wyatt, Vice President Smith, and Marci Larsen for their work on the document and said it is a "work of art." Trustee Day agreed and suggested the College highlight the low turnover rate for faculty members. President Wyatt said how much he enjoyed writing the Blueprint and thanked the Trustees for their comments. Hearing no other discussion, Trustee Shank made a motion to adopt the Blueprint Document. Trustee Bushnell seconded the motion, and it passed unanimously.

Honorary Degree Recipient

President Wyatt asked the Trustees to consider recognizing Carl Allen, from the Juilliard School, with an honorary degree during Commencement 2012. He reminded the group of his experience while attending at concert at Juilliard and said Snow College was mentioned multiple times during the program. The Trustees enthusiastically supported this recommendation, and Trustee Cox made a motion approving the request. Trustee Greathouse seconded the motion, and it passed unanimously.

Foundation Board Memo of Understanding

President Wyatt referred the trustees to the MOU found in their agenda. Trustee Jorgensen asked if the College had concerns with the Foundation being tied to the College, and President Wyatt said he is comfortable with the agreement as written. With that, Trustee Cox made a motion to approve the memo of understanding. Trustee Jorgensen seconded the motion, and it passed unanimously.

Retirement Requests

President Wyatt reminded the group of the history of the early retirement policy at the College, and said a few years ago his administration made a decision to carefully evaluate the program. The number of requests diminished significantly, and the program is now used effectively, President Wyatt reported. Noting that he has not presented any names for early retirement for years, he recommended the following two faculty members be considered for eligibility: Lynn Poulson, a Home and Family Studies faculty member, who would like to conclude his service this year, and Jannette Anderson, an English faculty member, who would like to go on a phased retirement plan while maintaining full benefits. President Wyatt said she would only teach writing classes, and Dr.

Smith said she agreed to continue to chair the Advancement and Tenure Committee. Chair Alder asked if the agreements negatively impacted the College, and after the details of each proposal were discussed, the group concluded both requests should be granted. President Wyatt commented on the quality of both professors and said how much they would each be missed. Dr. Smith and members of the Board concurred. Hearing no more discussion, Chair Alder entertained a motion. Trustee Greathouse made a motion to approve the early retirement requests for Lynn Poulson and Jannette Anderson as presented. Trustee Burt seconded the motion, and it passed unanimously.

Review of Student Fees

Vice President Dodge referred the Trustees to Tab G in the agenda. As follow-up, he reviewed the executive summary of the University of Utah's student fee audit which was what spurred Trustee Day's inquiry. He then reviewed the data specific to Snow College and noted a fee increase of \$5 since his arrival nearly four years ago. Trustee Day asked why some numbers were inconsistent across categories, and Vice President Dodge said he would look into the distribution and report back to the Board. (Note: A follow-up email was sent to Trustees, and a copy of the supporting documentation is on file with the archived minutes.) Trustee Bushnell asked about the rationale for different allocations on the two campuses, and Vice President Dodge said the fees support the different functions on the respective campus. Trustee Greathouse expressed appreciation for the thorough review of student fees, and Vice President Dodge encouraged Trustees to feel comfortable asking for any desired information. He said he is happy to compile data and research what is requested. Chair Alder thanked him for the invitation.

Report from the Academic Committee

Trustee Shank turned the time to Vice President Smith for the presentation of the Natural Resource Technology degree proposal. He welcomed Dan Black and Jay Olsen, faculty members who joined the meeting via conference call, and asked them to speak to the proposal. Mr. Olsen thanked the Trustees for their time and told the group how excited industry leaders are for the proposed program. He told them of the demand for workers in this field and said several dozen students could have walked away with related jobs after attending a recent job fair on campus. Dr. Black explained that a lot of students in our area have a personal interest in natural resources, but not an academic interest. He said the goal is to glean the local students, emerge them immediately in field work, help them find employable jobs, and propel them to better jobs. Chair Alder commended the faculty and Dr. Smith for their work on the proposal. Trustee Shank added his compliments and made a motion to approve the Natural Resource Technology Degree as proposed. Trustee Barton seconded the motion, and it passed unanimously.

In other program updates, Vice President Smith said his office is working on offerings in Industrial Technology (AAS and Certificate), Manufacturing Technology (AAS and Certificate), Visual Arts (AAS), and Outdoor Leadership and Entrepreneur (AAS). Dr. Smith also reported on a recent visit from a Chinese delegation and said his office is looking at converting some CTE programs to five-week modules. The goal, he said, is to evaluate what the College offers and how it is offered with hopes to better meet students' need.

Investment Reports

Vice President Dodge provided copies of the investment reports for September, October, November, and December (2011). He briefly reviewed the investment activity and asked if there were questions. Hearing none, Trustee Cox made a motion to accept and approve the reports. Trustee Greathouse seconded the motion, and it passed unanimously.

Report from the Alumni Association

Trustee Day said as follow-up to the Trustee discussion, the Alumni Board had informally discussed school colors. He said some liked orange, some liked gold, and others simply encouraged the College to think about the implications of changing. As the discussion continues, he said he would keep his Alumni Board informed. In other alumni news, Trustee Day said Emilee Kuchenmeister had been appointed to the Board and commented on her energy and experience. Chair Alder acknowledged how much her husband, John – aka JD Fox, does for the College. President Wyatt noted that a lot of

his support and contribution comes through Trustee Barton; the group thanked him for his generosity. To conclude his report, Trustee Day informed the Trustees of an Alumni Scholarship campaign, which was about to be launched. He reiterated his belief in transparency and said he wants to solicit funds from alumni and let them know exactly where and how the money is spent. Chair Alder thanked Trustee Day for his work with the alumni.

Report from the Student Body President

Student Body President Burt gave an update on Student Life happenings. He said his officers were looking into improved cell phone towers and busily planning elections, Final Fun, and other end-of-the-year activities. He also told Trustees about his experience at "Legislative Day," where six student officers from the College personally met with legislators. To that, Trustee Bushnell asked President Burt what he felt he (and other students) could do to help Snow College. Trustee Burt said he plans to get more involved with the process, attend his caucus meeting, and encourage other students to do the same. Trustee Day asked about the current structure of student government and encouraged Josh to enjoy his last few months on campus. President Burt said it is a bitter-sweet time of year, and he thanked the Trustees for being a part of his great experience at Snow College. Chair Alder thanked him for being an exceptional student body president.

Report from the Audit Committee

Trustee Jorgensen commented briefly on the FY 2010-2011 financial audit. He said this was a perfunctory audit and said there were absolutely no findings. The State auditors are very pleased with the work at Snow College, he said, and he thanked Vice President Dodge and the accounting staff for their efforts. Vice President Dodge gave Controller John Ruell credit for the positive audit report and added his thanks for his work. Chair Alder entertained a motion to approve the financial audit as presented. Trustee Burt so moved. Trustee Barton seconded the motion; all voted in favor.

Trustee Jorgensen and Vice President Dodge next reported on the annual audit meeting held with members of the State Board of Regents. A copy of the report prepared for the meeting was provided to each Trustee, and again Trustee Jorgensen thanked VP Dodge and his staff for their great work. He said it was decided to have the Audit Committee conduct the performance review for the internal auditor (and possibly the ISO). Vice President Dodge expressed his strong support for this and repeated the necessity of having the auditing function independent of administration.

Report from the Chair

Chair Alder referred the Trustees to the proposed meeting schedule and asked if there were concerns. Hearing none, the group agreed to next meet on April 13 in Richfield.

Report from the President

President Wyatt began his report by thanking his vice presidents for their leadership and work. He said this is the first time in a very long time the College has submitted an academic program proposal to the Regents. He said Gary has brought an abundance of credibility and experience and commended him for moving the College forward. Marv's leadership was also commended, noting there has not been a time in at least a decade (if not longer) when an audit has produced no findings. And, Vice President Craig Mathie was praised for leading the charge for the "Complete College America" initiative for the system. President Wyatt thanked him for his dedication to students' goals and success.

Vice President Mathie was quick to compliment President Wyatt for the way he has recently handled difficult situations, specifically in Sevier County. President Wyatt informed the Board of some citizens' discontent over the program changes in CTE. He said he remains committed to the notion that the College can build programs to better the region and added that the programs Dr. Smith presented have been vetted by and prepared for industry leaders. He said the feedback from those who know what the College is doing has been very positive and again added there are a select few who aren't happy. He asked the Trustees if they had any questions or concerns and invited them to contact him if they did.

Next, President Wyatt gave a brief update of the Legislature's actions affecting higher education. He said the presidents' message to legislators include these priorities: 1) giving higher education the same salary increase as other State employees, 2) funding performance, equity, and mission needs as identified in the study completed by the Commissioner's Office, and 3) providing O&M funding to limited projects. Some Trustees asked about the proposed bill to dissolve the Board of Regents, and a short discussion followed. President Wyatt also mentioned "Education First," a PAC promoting education. He said they planned to conduct campus trainings for students and employees on becoming involved in the political process.

To conclude his report, President Wyatt said a committee has been formed to plan the 125th Anniversary of the College and mentioned a sub-committee of the group is looking at logos for the celebration. He said the logo discussion seems to be expanding to a broader discussion and assured Trustees he would talk to various groups, solicit input, and present the findings to the Board for a decision prior to making any significant changes.

At the conclusion of the report, Trustee Barton asked about enrollment. Vice President Mathie said numbers are up a little when compared to last year. He said the school typically sees a drop between fall and spring semesters, but said overall enrollment numbers look great.

President Wyatt again thanked Trustee Bushnell for hosting the meeting, and the meeting was adjourned.