

Strategic Planning Task Force Meeting
June 11, 2013

Participants: D. Allred, C. Avery, L. Barnhurst, J. Cox, M. Dodge, S. Golding, B. Gridley, B. Hermansen, M. Jenkins, S. Hill, D. Larsen, T. Lund, C. Mathie, M. Medley, L. Smith, N. Visger and G. Wright.

Marvin began the meeting by advising the members of the Strategic Planning Task Force on the status of the website which is located at <http://www.snow.edu/vision>. As information is generated it will be uploaded to this site. A list of Task Force members is being finalized including individual titles and departments which will also be included on the website. As members discover articles that are pertinent to the strategic planning process they should forward that information to Marvin for inclusion on the website.

Marvin has recently met with College Council to provide a status report on the strategic planning process. He advised the Council of the recent meetings the Task Force has held with all divisions as well as staff. He also indicated that the Task Force members have been assigned to individual subcommittees to contact stakeholders outside of Snow College to gather additional information.

In addition he advised the Task Force on the status of finalizing the FY14 budget. Limited funds are now available to add adjuncts in program areas that are essential for students to meet major requirements. A follow-up budget meeting will be held in November/December to evaluate enrollment and make a determination on the budget going forward.

A discussion was held on what constitutes a "program" for the purpose of completing the tool being used to gather information. A more specific program definition will need to be developed prior to contacting each division/department in order to accurately obtain information needed for the prioritization process.

Melanie led the discussion on the first draft of the questions to be asked of each program that will allow each to provide information needed to 1) justify their program, 2) perform a self-assessment of their program, and 3) show how their program links or could link with other programs at Snow. As each criterion was reviewed members of the Task Force provided their interpretation of the questions and recommendations for changes and clarification. Melanie will revise the draft for review at the next Task Force meeting.

The next meeting of the Strategic Planning Task Force is scheduled for **Wednesday, June 19, 2013 at 10:30 am in the Heritage Conference Room**. The purpose of the meeting will be to finalize the tool to be used in the program evaluation process and determine the weight assigned to each criterion.