



College Council Meeting Summary • March 20, 2017

Members Attending: Mike Brenchley, Kim Cragun, Bailey Dalton, Jake Dettinger, Steve Hood, Heidi Johnson, Nick Marsing, Craig Mathie, Jeff Sirrinc, Garth Sorenson, Jason Springer, Allan Stevens
Others Attending: Marci Larsen (secretary), Meagan White

Welcome (Craig Mathie)

- President Carlston asked Vice President Mathie to chair the meeting
- The meeting was called to order, and everyone was welcomed

Meeting Minutes (Craig Mathie)

- Garth Sorenson made a motion to approve the meeting minutes; Jake Dettinger seconded the motion, and it passed unanimously

Cash Handling Policy (Vice President Dettinger)

- Meagan White attended and reviewed the policy. She said the original policy was longer, but mostly procedural. Morris Haggerty, in the Attorney General's Office, suggested simplifying the policy and keeping procedures separate.
- Jeff Sirrinc made a motion to advance the policy to the Board of Trustees for their review and consideration. Kim Cragun seconded the motion, and it passed unanimously.
- ACTION: Vice President Dettinger will present the policy as presented to the Board of Trustees for consideration

Scheduling Campus Facilities (Vice President Dettinger)

- Jake Dettinger shared the revised policy, which had been reviewed and edited by legal counsel
- Discussion included the following points: including the Sevier Valley Center in the policy, Section 5.2 and the state law and USHE Policy R555, a few grammatical changes
- Garth Sorenson made a motion to accept all of the changes by legal counsel except Section 2.3, starting with "College spaces do not include...." Jeff Sirrinc seconded the motion. It passed unanimously. The motion was then made to redistribute the policy for thirty-days; Mike Brenchley seconded the motion. All voted in favor.
- ACTION: Vice President Dettinger will present the policy with proposed revisions to the Board of Trustees for consideration

Faculty Workload Policy (Vice President Hood)

- Steve Hood explained the purpose is to define what the basic full-time faculty workload of a Snow professor is so a high standard of excellence is maintained
- He said this would get us closer to compliance with state policy and has broad agreement among the deans
- Discussion included the following points: the size of on-line vs face-to-face courses, syllabi changing, the workload formula, department chairs' load and release time, including beginning of the year meetings and commencement
- ACTION: Vice President Hood will add a line about on-line class sizes, review #4 and #11, and discuss the possibility of having assistant chairs with the deans
- ACTION: Kim Cragun made a motion to implement some of the discussed changes and consider others during the thirty-day review. Nick Marsing seconded the motion, and it passed unanimously.

Faculty and Staff Overload Policy (Vice President Hood)

- Steve Hood said this discussion started in the fall, had some hiccups, and has been reviewed by various groups, including the AG Office
- Discussion included the following points: making the language more inclusive (s/he pronoun), definition of exempt and non-exempt, and staff overload
- ACTION: Vice President Hood (or designee) will contact Morris Haggerty on language questions
- Garth Sorenson made a motion that legal counsel be consulted, and if additional clarification is not needed, the policy be sent to employees for the thirty-day review. In more time is needed, he moved, the policy should come before College Council again before distribution. Heidi Johnson seconded the motion, and it passed unanimously.

Free Speech Zone (Vice President Mathie)

- Craig Mathie provided a copy of a draft policy from Montana State
- He asked everyone to be thinking about free speech zones and watch for a Snow College draft policy

Comments from Committee Members

- Jason Springer invited everyone to continue to participate in the SnowFit program
- Nick Marsing asked that governance be added to a future agenda
- Allan Stevens asked that college-wide and committee meetings be scheduled on the half-hour, not hour, to match class schedules