



## **Cabinet Meeting Summary September 11, 2017**

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Attending: Phil Allred, President Carlston, Jacob Deltinger, Sheri Hansen, Steve Hood, Marci Larsen, Robert Nielson, Jessica Siegfried, Sam Steed, Jason Springer, John Stevens, Heidi Stringham, Merrill Worthington

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### **Welcome (President Carlston)**

- Welcomed everyone to the meeting
- Excused Craig Mathie and expressed sympathy to him at the passing of his father; Rosie Connor, Jeff Savage, Michelle Brown, and Randy Braby were also excused

### **Leadership Training (Sam Steed)**

- Shared Secretariat's story
- Highlighted a few employees in Campus Services
- Reminded the group of Herman Munster's advice that, "What does matter is the size of your heart and the strength of your character"

### **Review of Minutes (President Carlston)**

- ACTION: Everyone follow up with assignments

### **Fall Semester Start Up Report and 2017-18 Goals (Everyone)**

- Reviewed the Orientation/Move In Day activities
- ACTION: Everyone share appreciation with their people for getting the year off to a good start

### **Admission Requirements Question and Options (Rob Nielson)**

- Asked if we can find a way to admit students without an ACT; for a few students it's a barrier to enrollment
- ACTION: Steve will talk to academic departments to see how they would place students without ACT and Jason will look into the admissions side of the equation

### **Graham Science Center Dedication (Marci Larsen)**

- Invited everyone to attend the ceremony on October 11 at 11:30

### **October Emergency Planning Workshop (Craig Mathie)**

- Marci relayed Craig's message of holding the workshop on October 16 (Ephraim) and October 17 (Richfield) from 11:30 – 1:30

### **CARe Team Update (Craig Mathie)**

- This agenda item was postponed

### **Holiday Recognitions (President Carlston)**

- Asked how to express appreciation and balance that with being mindful of budget amount spent for employee-only meals; said he worries about the negative message it sends if we pull back and worries about sitting before an audit committee if we spend too much; everyone agreed it's a balancing act
- Received feedback, which varied
  - Jason said he thinks of budgetary decisions by asking what the trade-off is
  - Jessica suggested a survey to get feedback from employees
  - Rob advised President Carlston to do what feels best to him and suggested it may be a time to "tell, not sell"
- ACTION: Everyone keep thinking about this, there will be more discussion

**Report from the President (President Carlston)**

- Beckie Hermansen shared a preview of the third week enrollment report (headcount 5548 – 2017; 5350 – 2016)
- President Carlston reviewed the 2017-18 goals and legislative priorities
- ACTION: Everyone think about personal goals, get with appropriate vice president to set goals, and share good news

**Student Interaction (President Carlston)**

- Heidi shared a story of a student who had some personal struggles
- Jason talked about a student who said she didn't know how she ended up at Snow but is very glad she did
- Steve talked about a student who had met with a faculty member and said he wanted to be successful so he didn't disappoint the coach – thanks to the coaching staff