



## **Cabinet Meeting Summary May 22, 2017**

Attending: Phil Alfred, Michelle Brown, President Carlston, Rosie Connor, Jacob Dettinger, Patsy Daniels, Sherri Hansen, Marci Larsen, Nick Marsing, Craig Mathie, Robert Nielson, Jeff Savage, Jessica Siegfried, Jeff Simone, Sam Steed, Jason Springer, John Stevens

### **Welcome (President Carlston)**

- Welcomed everyone to the meeting

### **Leadership Training (Jason Springer)**

- Shared great personal and professional thoughts – triathlon, the 4<sup>th</sup> discipline
- ACTION: Everyone write your thank you notes and explore your own “4<sup>th</sup> Discipline”

### **Review of Minutes (President Carlston)**

- ACTION: Randy will follow up with the policy for working with minors
- ACTION: Nick will schedule Jeff to share recruitment presentation with the Faculty Senate
- ACTION: Everyone plan on June 12 for the Cabinet Retreat

### **Departmental Scholarships & Private Scholarship Criteria (Rosie Connor)**

- Agenda items postponed

### **Fall Enrollment Phone Calling Campaign (Jeff Savage)**

- Reviewed the current plan to reach out to students
- Jason explained the need to move up the registration schedule to get to more high school students in April
- Updated the group on the new CRM, which should be ready to use mid-August
- ACTION: Jeff will send a list of potential students and talking points to each member of Cabinet to call
- ACTION: Nick will invite Jason to Faculty Senate to discuss efforts to register students earlier

### **Update on Sanpete Interfaith Council (Craig Mathie)**

- Invited himself to the first meeting, looking to give the opportunity to someone else
- ACTION: Randy Brady will take the assignment

### **Commencement Follow Up (President Carlston)**

- Thanked everyone for helping
- Suggestions for next year include the following: Ask the military to wear dress uniforms, possibly eliminate introductions of college people
- Discussion on reverse transfer and removing stumbling blocks
- ACTION: Student Completion Committee (Steve and Craig) will review the process and develop plan to incentivize students to finish their degrees

### **Legislative Discussion Follow Up (President Carlston)**

- Submitted the proposal for compensation, GE reform, concurrent enrollment, college awareness, and economic development

### **Retreat Details (President Carlston)**

- Date is set for June 12
- ACTION: Patsy will check on Fish Lake location; Michelle will check on Cedar Crest location
- Thoughts on what is beneficial to discuss: Enrollment management strategy, formative evaluation, idea share, motivational supervision, project management, sharing/understanding resources and redundancy, on-boarding, goals for your area, growth management,
- The guiding purpose: **how can we make this a better place to be an employee and to be a student**

**Student Interaction (President Carlston)**

- Steve – students came in with concerns about faculty member and had a positive conversation
- Michelle – thanks to those who contribute to Buster's Pantry
- Randy – visited with the student from Egypt who doesn't feel welcome in US, but does feel welcome here
- President – student who spoke to President's Club, had passion

NOTE: Thanks to Phil, all June 12, 2017 retreat information has been published at <https://www.snow.edu/offices/president/cabinet/>