



OFFICE OF ADVANCEMENT
REQUEST FOR AUTHORIZATION TO SUBMIT A GRANT

Faculty and staff are asked to ascertain that their efforts in academic/program development do not interfere with the College's efforts to raise institutional funds in the form of grants from government, foundations or private sources. Therefore, any project for which grant support is to be sought should be coordinated with the Office of Advancement.

Principal Investigator/Project Lead: _____

Project Title: _____

Project Abstract: _____

Source: Government/Foundation/Private _____

Amount Being Requested From Source: \$ _____

Justification for Request: _____

Division Head/Dean Signature: _____ Date: _____



THIS SECTION IS TO BE COMPLETED BY THE OFFICES LISTED BELOW.

Recommendations from the Advancement Director:

Advancement Director Signature: _____ Date: _____

Recommendations from the Appropriate Vice President:

Vice President's Signature _____ Date: _____

Recommendation for Proposal Submission by Vice President: Approved Denied