



HFST 2250

Division: Social and Behavioral Science

Department: Home and Family Studies

Course: HFST 2250

Title: Personal and Consumer Management

Catalog Description:

This course covers the effective use of management theory in dealing with human and material resources; designed to teach basic skills needed to be a competent consumer; the relationship between management of time, energy, money and other resources necessary for effective living.

General Education Requirements: N/A

Semesters Offered: Spring

Credit/Time Requirement: Credit: 3; Lecture: 3; Lab: 0

Clock/Hour Requirements: 3

Offered for Non-Credit: No

Prerequisites: none

Corequisites: none

Justification:

This course is designed to meet major requirements in the fields of family and consumer science and family resource management, as well as to help students become responsible consumers and more effective in their individual lives.

Student Learning Outcomes:

The student will

- develop an awareness of the individual potential which contributes to a satisfying life
- develop skill in managing those resources available to individuals and families
- develop an awareness of individual goals and values
- develop a plan for effective accomplishment of life goals
- develop awareness of and skill in becoming a responsible consumer
- gain an understanding of appropriate management of economic resources

Content:

- Management

- A. Philosophy and Definitions of Management.
- B. History of Management.
- C. Theories of Management
- Management Concepts and Principles
 - A. Values, Attitudes, Goals and Motivation
 - B. Resources.
 - C. Decision Making and Problem Solving
 - D. Planning, Implementing, and Evaluating.
- Management Applications
 - A. Human Resources.
 - B. Time.
 - C. Work and Family.
 - D. Stress and Fatigue.
 - E. Environmental Resources.
 - F. Finances.
- Future Challenges
 - A. Technology.
 - B. Family and Global Change.

General Education Outcomes:

3) Speak effectively in a variety of contexts.

Students participate in two oral presentations. The first presentation is done by a small group (2-4) in class and covers the concepts covered in an assigned chapter of the textbook. The second presentation is done by individual students where they do a book review for the class of the book chosen from list provided by the instructor. Both presentations require the use of visual aids.

4) Retrieve, evaluate, interpret, and deliver information through a variety of traditional and electronic media.

Students are required to use the Internet to find additional information on the application of management skills. E-mail skills required to transmit some assignments.

Key Performance Indicators:

Student Learning Outcomes will be assessed by the following Key Performance Indicators:

- * Attendance / Participation
- * Examinations
- * Written Assignments
- * Oral Presentations

Representative Text and/or Supplies:

Goldsmith, Elizabeth B., *Resource Management for Individuals and Families*, current edition. Wadsworth-

Thomson Learning.

Optimum Class Size: 25
Maximum Class Size: 35

Signatures:

I hereby submit this course syllabus:

Lynn Poulson, , Professor

I hereby find this course consistent with the goals and resources of the Home and Family Studies Department:

Kim Cragun, MS, Associate Professor, Chair

I hereby find this course consistent with the goals and resources of the Social and Behavioral Science Division:

Sue Dalley, M.S., Associate Professor, Dean

I have discussed the need for library resources related to this class with the person submitting the syllabus:

Lynn Anderson, MLIS, Technical Services Librarian (Main Campus)

Michelle Olsen, MLS, Campus Librarian (Richfield Campus)