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## Service Project Guidelines

Each semester every chartered club is required to complete a service project in order to fulfill the club service requirement and to receive club funding. Because we have tightened up our definition of service, we want to be very clear on what this requirement entails.

The club service project should meet an identified community or global need. The project can be applied in a wide variety of settings, including schools, community-based organizations, faith-based organizations, non-profit organizations, etc. The performed services may benefit people, animals, or the natural environment. Your club is responsible for contacting community organizations or other institutions to identify a need and to carry out a project that meets, or attempts to meet, that need. You may request a list of community partners in the Student Life office.

### Here are some examples of what we're looking for:

- The Rugby Club held a food donation drive for Buster's Pantry
- Snow Roots volunteered at a fourth grade class, taught the students about horticulture, and donated flowers that they had grown for the students to use for Mother's Day
- Badger Bikes taught boy scouts about bike maintenance
- LDSSA hosted a blood drive
- The Spanish Club went to Ephraim Elementary School to translate for parent teacher conferences

### Some things to consider before choosing your service project:

- Target a specific community or global need and strive to make a positive impact
- Your club should not receive financial compensation for your services
- Because Snow College is a non-profit school we do not recommend that you raise money for other non-profit organizations. That does not mean that you cannot help them though! You may still support NPOs by collecting supplies that would be utilized by the group (e.g. a toy drive for Sub-4-Santa). You may also volunteer your time to help the organization complete tasks (e.g. assist Ephraim City with beautification projects).
- Club service proposals are due within 30 days of the start of the current semester. This will be the same day all other club forms are due.

# Campus-wide Service Project

Each semester clubs are required to participate in a service project. We highly encourage you to participate in the campus-wide service project. We have determined the campus community service needs and have simplified the process for you! This is our first year hosting a large service project instead of individual club projects. In future years we plan to make attendance mandatory. We really appreciate your support. If you choose not to participate in the campus-wide service project your club must submit a Club Service Proposal to the Service Director, Shaun Kjar, in order to fulfill the club service requirement.

For more information about campus-wide service projects visit:  
<http://www.snow.edu/studentlife/service/>

Please check the following boxes or fill out the service proposal below and return this form to the Service Director.

**Fall Semester:** September 11, 2013, "Walk and Talk" (from 5-7 pm)

**Name of Club/Organization:** \_\_\_\_\_

**How many club members plan on participating?** \_\_\_\_\_

**Advisor:** \_\_\_\_\_ **Contact Info:** \_\_\_\_\_

**Club President:** \_\_\_\_\_ **Contact Info:** \_\_\_\_\_

**Spring Semester:** "TBD"

**Name of Club/Organization:** \_\_\_\_\_

**How many club members plan on participating?** \_\_\_\_\_

**Advisor:** \_\_\_\_\_ **Contact Info:** \_\_\_\_\_

**Club President:** \_\_\_\_\_ **Contact Info:** \_\_\_\_\_

\_\_\_\_\_  
**Club President**

\_\_\_\_\_  
**Club Advisor**

\_\_\_\_\_  
**Director of Student Life**

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# Club Service Proposal

Name of Club/Organization: \_\_\_\_\_

Advisor: \_\_\_\_\_ Club President: \_\_\_\_\_

Semester: \_\_\_\_\_ Expected Project Completion Date: \_\_\_\_\_

**Description of Service Project:**

- Campus
- Community
- National
- International

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Estimated Number Served: \_\_\_\_\_

**Project Goals:**

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\_\_\_\_\_  
**Club President**

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**Club Advisor**

\_\_\_\_\_  
**SBA Club Representative**

\_\_\_\_\_  
**Service Director**

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# Club Service Evaluation

This form must be completed within two weeks after your club has finished the service project. Please submit this form to the Service Director.

**Actual project completion date:** \_\_\_\_\_

**Submission Date:** \_\_\_\_\_

**Total Service Hours:** \_\_\_\_\_

**Total Volunteer #:** \_\_\_\_\_

**Project Description:**

**What made your project successful? What could be improved?**

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**Project Learning:**

**What did you learn from this experience that will benefit you as a club or organization?**

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\_\_\_\_\_  
**Club President**

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**Club Advisor**

\_\_\_\_\_  
**SBA Club Representative**