

GE Meeting Minutes

March 13, 2023

I. Call to order

Heather Holland called to order the GE Committee at 4:00 p.m. March 13, 2023. The following were present: Lindsay Chaney, Michael Olsen, Trent Fawcett, Nick Marsing, Kristi Stevens, John VanOrman, Lorie Hughes, Anthony Beal and Ryan Thalman. Alex Snyder and Landon Peterson via Teams.

II. Minutes

Lorie motions; Anthony seconds. Unanimous vote to approve minutes from 1/30/23.

III. Syllabi

A. Kristi motions; Nick seconds. Unanimous vote to approve OLE 1535, OLE 1542, OLE 2600.

B. COMM 2180 returned.

C. Lorie motions; Kristi seconds. Unanimous vote to approve ART 1020.

D. Michael motions; Nick seconds. Unanimous vote to approve THEA 1023 and THEA 1033

IV. Syllabi process

A. Discussion on reviewing syllabi. If a syllabus meets the requirements in Argos the committee does not need to be so nit-picky. There are several instruction documents that say different things.

B. The committee needs to trust that the faculty that submit the syllabi know their courses and the committee closes the loop.

C. It would be helpful if there was a standardized way to review between GE and Curriculum Committee.

D. The committee seems to reinvent the wheel every year. They need to better manage their time not waste time. Committee members do not need to wordsmith everything. There is no need to reword what is submitted most of the time.

E. The question needs to be could someone pick up the syllabus and understand and teach from it. Also, is the course comprehensible to other colleges for transfer purposes.

F. Faculty know their discipline and need to be trusted that they know what is best.

G. Michael shares that at his last institution they had a rubric to go by and a point system. There were 3 members of the committee to each syllabi. If the syllabi met the required points, it moved on. With a rubric you are not tempted to put more weight on different things. It provides balance and objectivity.

H. The committee likes the rubric idea. They feel they are spending too much time on syllabi when they have other business to conduct.

I. The rubric needs to be intuitive.

J. If the committee wants to retain members it needs to be a doable workload. Standardized syllabi would help the committee with purpose driven work.

K. Kristi will let Curriculum Committee know about the rubric idea.

V. Adjournment

Chair Holland adjourned the meeting at 5:00 p.m. Minutes submitted by: Amy Noblett