



Faculty Senate Meeting Notes
October 14, 2020

I. Call to order

Larry Smith called to order the regular meeting of the Snow College Faculty Senate at 3:30 p.m. on October 14, 2020. The Senate met via Zoom video conference.

II. Roll Call

The following persons were present: Erick Faatz, Karen Carter, Matthew Gowans, Larry Smith, Nick Marsing, Jacob Thomas, Renee Faatz, Jed Rasmussen, Sandra Cox, Brady Curtis, Melanie Jenkins, David Allred, Diane Gardner

III. Opening and Informational Items

A. Welcome from Larry.

B. Larry felt like the Senate meeting with the accreditors went very well.

C. Melanie mentioned that the accreditation exit meetings resulted in multiple commendations and only a few recommendations. A report will be available.

D. Melanie indicated that not all faculty members have access to email distribution lists. Deans, Renee, Erick, and Larry are some who can send to some lists. Requests for distribution of email messages should go from subgroups to the appropriate person who has access.

E. Erick reported that the adjunct representative selection process is stuck because there is not a current, accurate adjunct distribution email list to carry out the nomination and voting process. It is unclear who or what entity is in charge of maintaining the adjunct email list. Ron Bradley is the only one who can alter the list: It is probably the responsibility of the Human Resources office to assist him in maintaining an accurate, current list because all onboarding of adjuncts goes through that office. Larry will contact Josh Hales, Ron Bradley and other interested parties in order to facilitate creation of a process for maintaining the email list.

F. Erick reported that four members for a Title IX faculty review panel were selected through a Senate nomination and voting process. Lauren Matthews, Danni Larsen, David Graham, and Anthony Beal accepted the positions. Their names were sent to Josh Hales and Staci Taylor.

G. Larry reported on the UCFSL (Utah Council of Faculty Senate Leaders) virtual meeting held October 13, 2020. 1. Some feel that Dixie State University should change its name due to connotations associated with the word Dixie. Some in the

St. George community and state of Utah feel that the name should not change. 2. Many Higher Education institutional transfer issues have arisen in recent years. Lower and upper division course numbering issues have developed. Numbers of credits to meet general education (GE) requirements vary from institution to institution. There is a state movement to realign GE across the state. Deans and department chairs should let Melanie know of specific course changes from 1000 or 2000 level to 3000 or 4000 level in recent years. 3. The UCFSL continues to lobby for more faculty involvement in the new state higher education board. 4. Heavy faculty workload is an issue especially at UVU.

IV. Minutes from April 22, 2020 and September 23, 2020 were approved without changes: motion made by Jed, second by Jacob, and unanimous vote of approval.

V. Good News/SEM

A. Brady mentioned a voter registration and scavenger hunt competition between institutions of higher education in the state. Snow College is five percent ahead in the competition. The last day to register to vote is October 23, 2020.

B. Jacob mentioned that the Foreign Language Department held a Baile Latina Dance with social distancing. It was a fun, engaging activity.

C. Nate announced that there are many activities originating from the Fine Arts Division including *A Midsummer Night's Dream* performance and several musical concerts. A silver lining of the Covid situation is that everyone is brushing up on using technology.

VI. Committee Reports

A. A & T Committee: Matt indicated that faculty reviews are going well and that they are meeting face-to-face with social distancing. So far, special Covid related considerations have not been needed. The committee may have to take the Covid situation into consideration on student evaluations in future reviews. The committee always looks for trends in considering any student evaluation elements. Faculty members seem to be adapting quite well to more and different use of technology in their courses.

B. Curriculum Committee: Sandra no report. See Academic Integrity policy section below.

C. Faculty Development Committee: Nate no report.

D. Professional Track Committee: Karen is the chair of the committee. A meeting is being scheduled for this month. There are five members of the committee and they will be using the new document for reviews.

E. Global Engagement Committee: Wes no report.

F. Honors Committee: Jacob mentioned that they held their first meeting recently. The Honors journal is at the bindery. The committee discussed past and future courses.

G. Library Committee: Jed said that the Holocaust exhibit will be on display Spring Semester approximately March 1-April 2, 2021. They could use help setting it up if faculty members are available (students are not allowed to help with the set up). Include elements of the Holocaust in courses if appropriate. Carol Kunzler is leading a "History Unfolded" project. The "Research Sprint" will ask participants to search for articles from local news sources. These will be collected and archived at the Smithsonian. Carol has also created an open educational resource (OER) link on the library home page. Please send recommended resources to her for inclusion in the database.

H. Service Learning Committee: Nick mentioned that the committee has reviewed recent service projects. They have approved approximately ten new service designated classes.

I. Teaching and Technology Committee: Jay no report. See agenda item below.

J. Faculty Association: Renee reminded faculty members to review College Council policies that are out for 30-day review. A trip to the Richfield campus is being planned.

K. Adjunct Information: Adam no report.

L. Student Information: See Good News item A above.

M. Ad Hoc/Other: No reports.

VII. Senate Business

A. Academic Leadership Restructuring

1. Deans are discussing 3-5 possible models for academic restructuring. They include models with 3-5 schools (divisions) and more workload release for deans and department chairs due to larger divisions and departments. Details regarding department level issues may have to be worked out after the broader reorganization. There will be a vote for one of the models in the Monday, October 19, 2020 Deans Council Meeting. (This vote was later postponed in order to gather more feedback from interested parties.)

B. Teaching and Technology Center (TTC) and Faculty Development Committee (FDC) Reorganization

1. With the retirement of Chase Mitchell, it has been proposed that the TTC be renamed and refocused as a Teaching and Learning Center (TLC) as in line with most institutions of higher education in Utah. Chase's replacement would be more focused on instructional design than helping with technology questions especially with relationship to Canvas.

2. To facilitate this shift in focus, members of the TTC and FDC committees met September 29, 2020 in a joint meeting to discuss a possible merger and new directions led by Kade Parry (TTC committee chair) and Jonathan Bodrero (FDC committee chair).

3. Four areas of importance have been identified: a. Online instructional development and support, b. Canvas support, c. pedagogy faculty development, and d. general instructional design. **The Faculty Senate recommends that a proposal be created including an organizational flow chart.**

4. Canvas support would probably change to a "colleague expert" model with a part-time Canvas expert employee in a Teaching and Learning Center.

5. The following ideas and issues were raised by Senate members. a. Who drove the idea to go from a TTC to a TLC model? b. Is the Canvas support model sufficient? c. Where does the line between computer technology support and Canvas support lie. d. What would the relationship between the TLC director and other related committees look like (see 3 above)? e. A "super committee" reorganized from the current TTC and FDC models including a similar number of representatives, might work.

6. Send any feedback to Larry Smith, Kade Parry, and/or Jonathan Bodrero.

C. Academic Integrity Policy

1. Several senators had made written comments on the current draft, and other comments were made in the meeting. a. Should filing times be more specifically indicated in section 3.1.3? b. Does Morris Haggerty need to review the policy regarding legal issues? c. It was recommended that students automatically receive all related paperwork rather than having to make a request. d. It seems unclear at what point instructors need to start a paper trail. e. Instructors should probably expect honesty rather than looking for dishonesty. f. Some infractions should probably be seen as educational opportunities especially for students transitioning from high school to college.

2. Sandra will take the policy comments back to the Curriculum Committee for revision.

D. Faculty Corrective Action Policy

1. Review the draft policy and send comments to Melanie.

2. This is a Human Resources policy rather than a policy related to advancement and tenure (A&T). The policy should clarify how corrective action is different from a faculty action plan related to A&T review.

3. Tabled until the October 28, 2020 Senate meeting.

Adjournment

Larry adjourned the meeting at 5:00 p.m.

The next regular meeting will be 3:30 p.m., Wednesday, October 28, 2020.

Minutes submitted by Erick Faatz

Revised 10/26/2020

Final notes approved 10/28/2020