



Faculty Senate Meeting Minutes
October 24, 2018

I. Call to order

Larry Smith called to order the regular meeting of the Snow College Faculty Senate at 3:31 p.m. on October 24, 2018 in Noyes, Academy Room.

II. Roll call

The following persons were present: Kent Bean, Jonathan Bodrero, Shawna Cole, Erick Faatz, Matthew Gowans, Danni Larsen, Vance Larsen, Nick Marsing, Larry Smith, Allan Stevens, Milinda Weeks, Carolee Woolley, Steve Hood, Malynda Bjerregaard, Kellyanne Ure, Renee Faatz, Chad Price

III. Opening

A. Larry thanked senators for all the work that they are doing to prepare for meetings. Larry will visit the Richfield campus next Tuesday. Any are welcome to accompany him. Nick mentioned the possibility of holding a Senate meeting in Richfield at some future date.

IV. Approval of minutes

A. Final minutes approved for October 10, 2018 with a motion by Vance and a second by Kent. Unanimous vote of approval.

V. Good News

A. Danni mentioned the last Lunch Bunch where BYU professor of mechanical engineering Douglas Cook mentioned Larry Smith as one of two favorite professors.

B. Jonathan mentioned that thirty-five possible honors students showed up for Pizza with Professors. The Honors Program is doing well.

C. Milinda mentioned that The Glass Menagerie opens next week.

D. Nick mentioned that IVC high school students will visit Snow next Saturday for the third annual Fright and Bite Snow College informational, lecture, and movie.

E. Vance mentioned that a representative from the music department at Western Wyoming Community College contacted him about articulation with Snow for students in a commercial music program similar to Snow's.

F. Larry mentioned the President's meeting at 12:30 p.m. earlier today. Snow is facing several challenges like enrollment and money, but he ended on a positive note indicating that what Snow does is important and changes people's lives.

VI. Committee Reports

A. A & T Committee: Kent indicated that they are meeting with people for A&T reviews and that they will discuss the A&T document as soon as the latest revision is ready.

B. Curriculum Committee (CC): Vance and Kellyanne reported that the committee approved the internship master syllabus and that information will be forthcoming for faculty and staff. Specific syllabi will need approval of the CC. They also talked about Service Learning. The CC web site is up and running including much of the information related to the committee.

C. Faculty Development Committee: Nick indicated no report.

D. Global Engagement Committee: Danni indicated no report.

E. Honors Committee: Jonathan indicated that Honors forms and flyers are available.

F. Library Committee: Milinda indicated that they are meeting next week.

G. Professional Track Committee: Chad indicated no report.

H. Service Learning Committee: Matthew indicated no report.

I. Teaching and Technology Committee: No report.

J. Faculty Association: Allan indicated no report.

K. Adjunct Information: Shawna indicated no report.

L. Student Information: Carolee indicated no report.

M. Ad Hoc/Other:

1. Danni reported that the Budget Task Force met. Jake demonstrated how the budget works. Funds are being tied to the Strategic Plan. In a spirit of transparency, Jake would like to put all information where it can be seen by Snow College people with password protection. It cannot be on the open web site because it is important that some information not be available to other institutions. They are working on a document. Paul Tew is working on a safe display process.

VII. Senate Business

A. Service Learning (SL) Discussion

1. Larry expressed a desire to reinvigorate an important program at Snow College. There have been issues, but he believes that everyone involved has acted in good faith. We need to move on.
2. Steve Hood started with apologies: He did not intend to mischaracterize former service learning participants especially English Brooks and Renee Faatz. He wondered if he should withdraw his proposal for a free-standing committee and suggest a model where the Curriculum Committee would approve courses according to clearly defined criteria. He announced that

Mitch Jenkins resigned as Service Learning coordinator but will finish teaching a Service Learning course. We need to move forward. He indicated that he would remain for a discussion but would leave the Senate meeting so that faculty members could decide what actions they want to take. He cautioned against another coordinator because evaluation of the position would be difficult.

3. Renee Faatz mentioned that specific classes, rather than general courses need approval so that it would need to be a very fluid, specific process.

4. Larry mentioned that English Brooks had indicated a \$3,000.00 budget that was bumped up to \$7,500.00 and that it was administered by the committee. Larry asked if that would go to the Service Learning Committee. Steve indicated that he guessed so. He knew that there was a budget but did not know the amount of the working budget.

5. Larry indicated that the SL committee members felt that there was too much work for the committee to handle without a coordinator. They used student help but that was not effective so they asked for a coordinator position.

6. Renee mentioned that Snow is no longer part of the Utah Campus Compact, so that would greatly reduce the workload on a coordinator. Coordination with the local and at large communities is a very important part of the SL operation. A coordinator needs to be able to do that effectively. Some groups are overserved and others underserved. There is much more than approving courses that needs to be done.

7. Jonathan asked if the SL committee could be a subcommittee of the Curriculum Committee similar to the GE committee so that there is oversight. Could SL funding be used for workload reassignment so that a faculty member could carry out the necessary SL coordinator duties and the SL committee (as a subcommittee of the Curriculum Committee) could deal with academic elements?

8. Following an extended conversation about SL committee chair reassignment numbers and budgets it was determined that when English Brooks was the chair, he had a one course reassignment fall semester and taught a service learning course. There is a separate SL funding budget (addendum \$5,700.00) from the \$7,500.00 budget mentioned in item 4 above. The other budget was for SL activities funding, but was in the red when Mitch took over as coordinator. This is illegal and had to be paid back over time with a loan from Academic Affairs.

9. Larry summarized a possible proposal for reorganization: There could be an SL subcommittee of the CC similar to the GE committee with a faculty chair/coordinator who would have a 3-credit release per semester to do community outreach and coordination beyond curricular concerns and manage the SL budget. Details would be outlined in SL committee bylaws. The possibility of a stand-alone Senate committee was also mentioned.

10. Kellyanne talked about the CC discussion in the last meeting. They agreed that there needs to be regular communication between the committees in some form. There are many different models for SL at other institutions. The CC at this time is waiting for a decision from the Senate.

11. Vance and Steve mentioned that to avoid lawsuits, 401 and 501 agencies cannot receive monies. This could be in the bylaws. An SL course cannot be activist but students can be involved in activist activities.

12. Bylaws could spell out the elements of item 11 and other details. There needs to be regular and strict course evaluation including proposal forms and assessment criteria. Steve will ask Morris to write some legal warnings to guide the reorganization effort.

13. We need to think carefully about budgetary and other organizational long-term concerns that might affect other committees on campus.

14. Erick asked if the Senate could say that the chair/coordinator would receive a faculty reassignment because the Deans Council needs to approve those. Steve said that they probably would approve the proposed reassignment.

15. Who would teach the SL related GNST course? In the past, the SL committee selected the instructor(s). Would the service scholars program continue with a transcript notation? There have been past positive SL student experiences. Several experiences were mentioned. Service projects have been positive community outreach experiences.

16. After the preceding discussion, Jonathan made a motion and Vance seconded the following which passed with one opposing vote by Nick Marsing.

a. The Service Learning/Civic Engagement Committee should continue as a subcommittee of the Faculty Senate.

b. The faculty chair/coordinator of the committee, in consultation with the committee, should manage a budget(s) with approval from Steve Hood and have a 3-credit per semester reassignment.

c. There should be a representative from the Curriculum Committee.

d. There should be an elected, voting member from each division and a Senate representative. Ad hoc voting members should be allowed.

e. As the school and/or program grows there is a recognition that SL will have to be reexamined in the future.

17. Allan made a motion and Nick seconded that Matthew Gowans as Senate representative lead the organizational process to elect division representatives, and write, revise and approve Service Learning/Civic Engagement Committee bylaws. Unanimous approval.

B. Larry reintroduced the need for the Senate to carry out a College Council representative selection from a list of nine nominees provided by an email nomination process carried out by Amy Noblett.

1. Matthew Gowans withdrew his nomination since he will be leading the reorganization of the SL committee. The other nominees are Nathan Caplin (Social and Behavioral Science), Michael Huff (Fine Arts, Communication and New Media), Vance Larsen (Fine Arts, Communication and New Media), Brian Newbold (Science and Mathematics), Dennis Schugk (Social and Behavioral Science), Anita Slusser (Humanities), Garth Sorenson (Science and Mathematics), and Jonathan Tyler (Social and Behavioral Science).
2. Amy Noblett is willing to run the election, but it would be very difficult to screen voters so that they did not vote for anyone from their division.
 - a. Voting instructions could encourage faculty members to not vote for anyone from their division.
 - b. The possibility of five ballots, one for each division, that would not have members of the voters' division on it was proposed.
 - c. There was a recommendation that each candidate provide a paragraph regarding a vision for service.
 - d. There would probably need to be two rounds of voting since there are eight nominees.
 - e. It was pointed out that there is not a remaining nominee from the Business and Technology division.
 - f. It was pointed out that since there will not be representation from all five divisions to the College Council as selected by the Faculty Senate, the voting should probably be for at large representatives in as pure a form as possible.
 - g. The possibility of asking for two additional College Council faculty representatives (five total, one for each division) was mentioned. The perspectives of each division need full representation. If representatives from each division are not in the room then their comments cannot be heard. More faculty representatives could be perceived negatively by staff members.
3. Nick made the following motion which died for lack of a second:
 - a. Ask for statements from each candidate regarding a vision for service as an at-large College Council representative.

 - b. After receiving the statements, have Amy Noblett assist with a first round of voting in which each faculty member will be invited to vote for two nominees.

 - c. After compiling the results of the first round of voting, have Amy Noblett assist with a second round of voting in which each faculty member will be invited to vote for one candidate of the top three from the first round of voting.

4. There was further discussion and clarification of most of the issues in item two above, and discussion of the idea of the Senate choosing a representative from a smaller group selected by faculty members after voting for two of the eight nominees.

5. After the preceding discussion, Jonathan made a motion and Vance seconded the following which passed with a unanimous vote:

a. Ask for statements from each candidate regarding a vision for service as an at-large College Council representative.

b. After receiving the statements, have Amy Noblett assist with a first round (primary) of voting in which each faculty member will be invited to vote for two nominees.

c. After compiling the results of the first round of voting, have Amy Noblett assist with a second round (final) of voting in which each faculty member will be invited to vote for one candidate of the top three from the first round of voting.

d. Revisit the College Council selection process Spring Semester 2019 and possibly select a second College Council member to catch up on the yearly selection process (three-year rotation) that was not held spring 2018.

Adjournment

Larry adjourned the meeting at 5:08 p.m. The next regular meeting will be 3:30 p.m., Wednesday, November 14, 2018.

Minutes submitted by Erick Faatz

Revised 1/18/2019

Final minutes approved 1/23/2019