



## *Faculty Senate Meeting Minutes*

October 12, 2016

### **I. Call to order**

*Nick Marsing called to order the regular meeting of the Faculty Senate at 3:35pm on October 12, 2016 in the Lorenzo and Erastus Snow Conference Room.*

### **II. Roll call**

*The following persons were present: Alan Palmer, Jonathan Bodrero, Jeff Carney, Jake Dettinger, Dean Brereton, Nick Marsing, Allan Stevens, Larry Smith, Milinda Weeks, Erick Faatz, Danni Larsen. Minutes submitted by MarKay Gold.*

### **III. Approval of minutes from last meeting**

*The minutes from 09/14/2016 and 09/28/2016 were approved as read. Erick Faatz motioned to approve minutes; Larry Smith seconded the motion. Unanimous vote to APPROVE minutes.*

### **IV. Open issues**

#### *Committee Reports:*

- a) *Professional Track:* Still waiting to hear back from the attorney general's office on their revised document. After approved by Mr. Haggarty, the documents will be coming to the faculty senate for review.
- b) *Global Engagement:* The committee has not met since Bill Jensen left. Larry is working with other committee members to figure out the direction and plan for this committee.
- c) *Service Learning:* They have not yet met this semester but will be meeting in November for the first time.
- d) *Honors:* The honors committee has been reviewing special topics courses for next year and they have selected the team taught Cryptology course that will be team taught fall 2017. The committee has pizza with professors occasionally throughout the semester to recruit students into the honors program. Jonathan asked that faculty encourage students to look at honors classes. Throughout the year enrollment has been up and down. Sheryl and Jonathan Bodrero have been nominated to be co-chairs for the program next year. This is currently being sent around to the committee members for approval.

- e) *A&T*: The A&T committee meets Thursday afternoons. Sheryl Bodrero (HUM), Vance Larsen (FA) and Erick Faatz (Senate) are all new on the committee this year. The committee discovered that the bylaws online were not completed. This has been corrected and the website should reflect the most recent approved document.

Point of discussion, as the college continues to grow the senate will need to look at the possibility of creating an A&T subcommittee or expanding representation on the committee. Each year there are more and more faculty that come in for review. The amount of papers that are read each week will continue to increase. It is a large job for committee representatives. Erick said that he was holding off on making judgement until he has been on the committee longer but he thought that a release might be justified for committee members.

Erick was asked if he was finding that classroom peer observations are being done throughout the year or just one class/semester? Erick reported that the snap shot is very narrow.

It was added that Erick was surprised to see the number of reductions in tenure that were granted. For reductions in the past there is minimal information as to why a reduction was granted. Erick asked Allan if this was common practice in the past, Allan said it has been fairly common. It can hurt the faculty member in more cases than it can help. Allan said that it is hard to wrap your head around how to award reduction in tenure. He said that he did enjoy his time on the A&T committee. It is a fun and interesting assignment, just a heavy load.

If new faculty want to apply for a reduction in tenure they have to apply within their first semester at Snow College. It was asked that senators pass this information along to their new faculty. It was also suggested that the A&T committee meet with the new faculty earlier in the year during new faculty training. Jonathan said that he would feel more comfortable seeing the request go to the committee after the first year of teaching at Snow has been completed so the college is aware of how someone is actually doing.

- f) *Curriculum*: The committee is getting really close to finishing their constitution revisions. After it has been completed Jeff will bring it to the senate to review. Erick asked if something like this would go out to the entire campus for review. Jeff said that there is no protocol on the policy path. When the GE constitution went out for review it went to all of campus because it was more of a controversial policy. Not sure if curriculum would need to go to all, maybe just senate and college council.
- g) *ITAC*: Danni Larsen has been working with Phil Allred to try and piece the ITAC committee back together. She was not able to find the official approved charter. There is one on the

web and one that was revised but it never went out for official approval. Madeline Johnson was the last chair and Brian Newbold was the chair before her, currently there is no chair. Brian said that this is a great committee for campus that could do wonderful things but the committee never had any teeth to get things done. He told her that they were working to move it that way while he was in but when it was turned over to Madeline it continued as an advisory body. Hardest part was that faculty would not attend the meeting.

The senate agree that they need to find a home for ITAC and train faculty to ask the right questions. Phil Allred said that there are a number of items that will be coming up in the near future and IT would like to have more faculty input.

Phil told Danni that he wanted to make sure that the committee was faculty driven but this committee will also effect staff. Should it be under the College Council? Not sure if it is possible. It was suggested that it could be a subcommittee of the faculty senate, be driven by faculty and have staff representation.

Jeff said that he felt like Danni made a good argument for the committee to be under the senate. A tenth committee would be added to Section 3.3 of the current senate bylaws. Nick asked if this was a decision the committee members felt they could make right away or if they wanted to take this information back to their divisions to discuss. The senate agreed to wait on voting.

- h) *Faculty Association:* The faculty met on 10/06/16 for the first time this semester. The bylaws have been sent out for a vote. Allan asked senators to talk with their divisions and make sure that everyone has received the emails. He has heard that there are some that are not on the faculty email list. If anyone has not received the emails, please let Allan know so that he can get that adjusted.

Allan plans to meet with each divisions this year. He plans to visit the Richfield campus for a day to meet faculty and see how he can help faculty down there. Alan Palmer said that the Richfield faculty meet on the 4<sup>th</sup> Tuesday of each month, Staff and faculty meet on the 2<sup>nd</sup> Tuesday of the month. Allan said that he hopes to find better wats to include the faculty on Richfield campus. He hopes to be a unifying force and help faculty put away division boundaries and become better communicators. He said that he plans to never be a tie breaking vote for the senate. He wants to unify campus, not divide.

- i) *TTC:* The committee has lost their chair. Chase Mitchell has called a meeting for 10/14/16 to go over committee bylaws and get things rolling.
- j) *Professional Development:* The committee met on 10/12/16 and is in the process of approving UQI requests. Larry said because the Richfield campus is on a different bell

schedule it has impacted some faculty from attending lunch bunch. They are in the process of finding a way to revamp their efforts to accommodate both campuses.

- k) *Academic Cal*: The Natural Science division sent a survey around about the academic calendar. The majority of the Natural Science division wanted 75 instructional days. Below are the YES/NO questions that were asked:
- *I like Spring semester to start early and end early.*
  - *We should try (again) a Tuesday as a Monday schedule (because of so many Monday holidays during Spring semester).*
  - *Spring Break should be aligned with the K12 school district(s).*
    - *If yes...because*
      - A For IVC students*
      - B For employee's families*
      - C Other*
    - *If no...because*
      - A Spring Break should be in the middle of the semester (for block classes and international students)*
      - B Too many district to coordinate with*
      - C Other*
  - *We should shorten Spring Break so we get out earlier in April.*
  - *Each semester should have 75 instruction days plus professional development days and final exams.*
  - *I like Fall semester to start late and end late (just before Christmas).*

There were senators that were concerned with the short holiday break. Larry said that the calendar falls under the administration. Faculty and staff are able to give input but it is not under the senate's purview. Suggested changes should come from the deans to the administration.

- l) *Structure of GE/Curriculum committee*: Melanie Jenkins joined the senate to discuss the structure models for GE, curriculum and the senate. Melanie explained how the two committees used to be made up (see attached flow charts).

Melanie said that she feels that option 1 is a bad idea for Snow. Currently there is great communication between the curriculum and GE committees and option 1 would eliminate that communication. Option 2 would be the way to move but now is not the time.

Melanie recommended to the GE committee, curriculum committee and now the senate that the structure stay the same. SUU has a similar model to Snow's and just got in trouble with

NWCCU because they felt like GE was buried too deep, they wanted to see it on the same level as curriculum.

The senate felt good staying with this representation knowing that the curriculum and GE committees feel this is currently the best model.

m) *Safe space*: CARE has met and would like to talk to the senate about the possibility of starting a safe space discussion. More information to come.

## V. Adjournment

*Nick Marsing* left the meeting a few minutes early so *Jonathan Bodrero* (Senate VP) adjourned the meeting at 5:07pm. Next meeting will be 10/26/2016 in the *Lorenzo and Erastus Snow Conference Room*.

Minutes submitted by: *Markay Gold*