



## *Faculty Senate Meeting Minutes*

September 14, 2016

### **I. Call to order**

*Nick Marsing called to order the regular meeting of the Faculty Senate at 3:30pm on September 14, 2016 in the Lorenzo and Erastus Snow Conference Room.*

### **II. Roll call**

*The following persons were present: Jeff Carney, Erick Faatz, Allan Stevens, Katie Justesen, Danni Larsen, Alan Palmer, Jake Dettinger, Vance Larsen, Larry Smith, Milinda Weeks, Nick Marsing, Jonathan Bodrero, Margaret Ortise (student rep), and Steve Hood. Minutes submitted by MarKay Gold.*

### **III. Approval of minutes from last meeting**

*The minutes from 08/31/2016 were approved as read. Erick Faatz motioned to approve, Milinda Weeks seconded the motion. Unanimous vote to approve minutes.*

*Larry had a question about the process with Morris. He understood it that the committee was going to take their preference to Morris Haggarty rather than waiting for him to come to a senate meeting. Senators agreed that this was correct.*

### **IV. Agenda items**

- a) *Benefits:* Allan reported that he spoke with Ted Olson and Garth Sorensen about having a senator on the benefits committee. They said that they meet once a year and that it is not as critical as it used to be to have representation on this committee because PEHP has made it a much smoother process.
- b) *Service Committee:* This committee has started a new award, *The Steve Peterson Faculty Service Award*. The service committee had asked, since they are a subcommittee of the senate why is it a voluntary committee? What makes a committee required vs. voluntary? They would like to see more representation from across campus. The service committee also asked what service counts towards A&T and what service does not.
- c) *Faculty development:* There were around 70 people that attended the professional development pedagogy conference sponsored by the faculty development committee on September 10, 2016. Larry said that it was a great experience and they would like to continue it for years to come.

- d) *Honors*: The committee will be meeting soon to go over the bylaws and possible changes in leadership for next academic year. Rachel Keller has been co-chair/chair for the last 3 years.
- e) *Curriculum Committee*: Business as usual in the approval of new and revised syllabi. A R401 in Equine Management was approved at the last meeting. Great program with needs across the state.
- f) *President's Cabinet*: Nick attended the last President Cabinet meeting and was surprised to see that it was more of a training meeting. He asked the senate what their perception of this committee was. He wondered if there were a large number of faculty that are not well informed as to what goes on across the campus committees. Some senators added that timely posting of minutes was important and that having bylaws easily accessible to faculty would help in the understanding of committee responsibilities. If the information is out there for faculty it becomes their responsibility to read and understand what is happening with each group.
- g) *Dean's Council*: Some senators feel that the Dean's Council is less representative than it used to be. What is the mechanism to evaluate deans? Faculty reviews. How often are the deans voted on? They serve a maximum of 2 consecutive 3-year terms.

The senate requested clarification on the role/responsibility of the dean's council. It was asked if the workload document would come to the faculty senate for approval. Steve said that it will not come to this body for approval. The proposed document has been sent out multiple times for comments from faculty. All comments have been considered and added in when possible. The final policy will move from the Dean's Council to the College Council for approval. Workload is a Dean's Council item, not faculty senate.

- h) *Faculty Association*: Steve reported that Morris Haggarty is willing to come and meet with the senate at some point to discuss the voting rights of the Faculty Association President on the faculty senate. If the senate wants to move forward and keep this person as a voting member Morris is ok with that idea but he is NOT comfortable with it. Jeff suggested that it could be added to the bylaws that the Faculty Association President cannot break a tie. Nick asked what each division had to say about the Faculty Association position on the senate.

Natural Science: Larry said that his division feels that the Faculty Association represents the faculty as a whole, not their respective divisions, and it an important part of the faculty senate. Natural Science said that the Faculty Association President should be a voting member.

Jeff added that Ted Olson had been President for so long that faculty AND staff felt that they could talk to him about their issues. He was able to bring the staff issues to senate as well. This role could not only represent the faculty but all Snow College employees.

*Fine Arts:* The Fine Arts division wanted clarification as to the duties of the Faculty Association President. Some in the division felt confused about the role of this individual. They would like to see written bylaws of the association, a mission statement and that there are election for Faculty Association President via a campus wide vote on a regular basis.

*Social Science:* Asked if the Faculty Association has bylaws and what are the term limits? They also would like to see a definition or mission of the association.

*Nick asked Allan to look into the bylaws. Vote was taken to table this discussion for a later time until bylaws have been written and the senators can review.*

*Yes: Jeff Carney, Erick Faatz, , Katie Justesen, Danni Larsen, Alan Palmer, Milinda Weeks, Nick Marsing, and Jonathan Bodrero.*

*No: Allan Stevens, Larry Smith, Vance Larsen*

- i) *ITAC:* If there are no pressing issues with how it is run, why disturb it? Social science feels that their representation on this committee was fine but wanted to hear more on why the senate wants to reexamine it. Some said that they want IT to have more input from faculty before decisions are made.
- Jonathan said he didn't feel that there was enough of a discussion on the webpage changes.
  - Larry said that ITAC has not been very effective through the years.
  - Danni said that it seems to be more of an informational committee. If it is informational only, why do they need to meet? Should it be more than that?

Nick is going to meet with Phil Allred to get clarification as to the direction of the ITAC committee.

If a TV in a building needs to be purchased or replaced does it come out of the department/division budget or is there a pot of money for these types of purchases? Jake said that the only pots of money for those types of purchases would be what Chase Mitchell has as part of the TTC budget, IT has a budget for some computers and network cabling, and facilities has a budget for repairs on the building. Facilities has a budget on the repairs on the buildings.

It was asked if there should be a request for a budget like this. Erick pointed out that if there was one budget for these purposes not all items would be able to be addressed. Jake also

warn that by creating a budget for these purchases it would cut money from other areas. Meaning that this might prevent new hires that could be made down the line. Something to think about.

- j) Katie asked if there could/should be a committee for adjuncts. There was worry that this could create legal issues. Katie felt strongly that it would be a valuable committee to add and would help ensure adjunct needs are met. Nick said that he would meet with Steve on this topic.
- k) *Athletics*: It was discussed that some athletes are just disappearing from class without informing instructors that they have games. Need to encourage student athletes to make themselves known to their instructors and talk with them BEFORE they are going to be gone. It is ultimately the responsibility of the student athlete to make up work they have missed because of athletic/school related events.

## V. Adjournment

*Nick Marsing* adjourned the meeting at 5:05pm. Next meeting will be 09/28/2016 in the *Lorenzo and Erastus Snow Conference Room*.

Minutes submitted by: *Markay Gold*